

Office Use Only

Family: _____ Responsible Party: _____

Capital Christian School
310 Sheep Davis Road
Concord, NH - 03301-5736 (603) 224-3641

2023 - 2024
Financial Agreement

Student Name(s)		Grade	Reg. Fees	Annual Tuition
last	first		\$	
			300.00	
Application Fees paid at an earlier date (if any) Subtotal			\$	
Tuition installment(s) due today			\$	
(Only if registering on or after August 21, 2023)			-	
Amount Due Today			\$	
If registering after Sept. 11, 2023 , please enter the tuition pro-ration percentage here				x _____ %
Subtotal after Pro-ration (if applicable)			\$	
If registering on or after Aug. 21, 2023 , subtract any tuition installments made at registration.				-
Subtotal			\$	
Church or other assistance -- Please specify church /organization (if applicable.)				
Name of church/organization: _____				
We must have authorized written confirmation of amount for assistance.				\$
You will be responsible for any amounts not paid by the church or assisting organization.				-
Subtotal			\$	
Prepayment Discount (if applicable) 5% for Annual Plan (Tuition Only)			-	
Amount to be Billed			\$	

All calculations on this agreement are subject to recalculation and verification by the CCS Treasurer.

Amount Paid: \$ _____ Payment Method: *Cash *Check # _____ Date: _____

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Description of Tuition Billing Options

Please check mark the billing option that you are selecting.

1 _____ **Monthly Installment Plan** - The annual tuition amount will be divided into ten equal installments each due on the 10th day of each month from August through May. If the payment is not received during the seven day grace period, the account will be assessed a **late payment fee of \$15.00**. For registration on or after **August 21, 2023**, a tuition installment may be due at registration - please consult the school treasurer.

2 _____ **Annual Payment Plan** - One annual payment to be received by **August 21, 2023**. (For registrations after **August 21, 2023**, the due date will be the registration date.) This **includes a 5% tuition prepayment discount**. No discount is given for an annual payment after that date. Families that select the annual payment option at registration, but are unable to make that payment by the due date, will be placed on a monthly installment plan as described above.

General Financial Terms

- > Registration fees are due upon registration and must be received for each student prior to their enrolling at CCS. **Registration fees are non-refundable. Prepayment discount does not apply to registration fees.**
- > Students whose accounts are more than 60 days past due will be asked to bring the account current. If they do not do so, they may be asked to withdraw from CCS.
- > Final report cards, transcripts and other school records will not be released until each account is paid in full.
- > All graduating 8th graders must have their accounts paid in full in order to participate in any graduation activities.
- > A fee of \$10.00 is charged for each check not honored by your bank. After two returned checks in a one year period, we will require future payments be made by cash, certified check, or money order.

Agreement/Signature of Responsible Party

I have read and understand this Financial Agreement and agree to make payments in accordance with the payment plan selected. I understand that other charges may be posted to my account during the year including, but not limited to, returned check fees, late payment fees, and fees for damages to school property caused by my student(s).

Signature of Responsible Party _____ Date _____

Responsible Party Information

Name: _____ Phone Number: (_____) _____ - _____

Address: _____ If requesting Constituent or non-constituent SDA tuition rates, please provide the following information:

Email: _____ Church Membership at: _____

Relationship to Student(s): _____ _____

_____ Address of Church: _____

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